

Membership Committee Meeting Minutes– Wednesday, April 7, 2021 at noon

In attendance: Katie Militello – Chair, Brandi Nichols, Ellen Speert and invited guest Nancy – Admin for SDNC-CAMFT

Absent: Ashle Baker-Childress

- I. Ellen Speert updated on her outreach to chapter members.  
Ellen finally connected with Dorris Kingsbury by phone. Dorris is 94 years old and was recently in a car accident, and is having more difficulty with mobility. She is no longer going to be a member of the chapter. Ellen suggested we make her an Emerita Member of the Chapter and when we are able to meet in-person have a presentation honoring her. Brandi will suggest this to the Board.
- II. Updated Nancy on the issues the membership committee has with the database and archiving documents
  - 1) Issues with distinguishing new members from non-continuous members – is there a way to account for this in Wild Apricot? Nancy to look into solutions.
  - 2) Difficulty for a member changing status from Prelicensed to Licensed. What is the process? How do we make it easy for members? Whom should they contact? How can the database be configured with the change in status without considering the member to be a new member. Nancy to study the options and Brandi will be the guinea pig since she is still struggling with getting her status changed to Licensed.
  - 3) The membership committee needs an understanding of where the New/Renewing/Lapsed surveys are archived and how we can get updated on when one is returned. The original idea was to email these surveys to members at the time of new/renewing/lapsing membership.
  - 4) The membership committee will reach out to pending, new and renewing members listed on the Board Membership Report in the month following. Nancy will include their phone number and email on the report.
  - 5) Requested that the Membership Committee Meeting Minutes be archived with the Board Meeting Minutes as a pdf instead of an editable google document.
  - 6) Mistakenly omitted the topic of Updating of the Membership Report most recently created identifying member and non-member attendance at Chapter Meetings and Events. To be discussed at next meeting.
- III. Discussed lack of attendance for the SIG – Connection & Community and the Imposter Syndrome Process group both held on Friday, April 2. No way to understand why, but considered Easter week and Spring break to be contributing factors. Brandi updated on Prelicensed outreach.
- IV. Next meeting is scheduled for Wednesday, April 21 at noon.

Membership Committee Meeting Minutes– Monday, April 19, 2021 at noon

In attendance: Katie Militello – Chair, Brandi Nichols, Ashle Baker-Childress. and invited guest Nancy Hashim– Admin for SDNC-CAMFT

Absent: Ellen Speert

- I. Brandi updated the Committee on what was discussed and approved at the Board Meeting.
  - 1) The Board agreed to make Dorris Kingsbury an Emerita member. We assigned Ellen Speert to follow up with Dorris Kingsbury in order to do a write up on her for the newsletter regarding her career or words of wisdom.
  - 2) Nancy was able to update Brandi's status from Pre-licensed to Licensed and is now able to understand the process. In addition, Nancy is able to link non-continuous members so they are not considered new members. The difficulty is when a member changes their email login and their status, but Nancy can make a not to the members file.
  - 3) Nancy will look into the posting of the Membership Committee Meeting Minutes on the website under Board Meeting Materials so they are posted as pdf documents.
  - 4) The membership committee needs an understanding of where the New/Renewing/Lapsed surveys are archived and how we can get updated on when one is returned. The original idea was to email these surveys to members at the time of new/renewing/lapsing membership. – Pending discussion
  - 5) The membership committee will reach out to pending, new and renewing members listed on the Board Membership Report in the month following. Nancy will include their phone number and email on the report. Katie Militello is following up with New and Lapsing members via email and potentially a phone call. Nancy will forward Katie the link to the By Laws Approval Vote so Katie can insert it in the email to new members.
  - 6) The topic of Updating of the Membership Report most recently created identifying member and non-member attendance at Chapter Meetings and Events. To be discussed at next meeting.
- II. Brandi discussed rescheduling of the Imposter Syndrome Process group and updated on Prelicensed outreach.
- III. New Business – The Committee reviewed a flyer from the San Diego Chapter of CAMFT regarding their posted benefits of being a member. Katie will work on a draft of a version of the benefits of being a member of the SDNC Chapter and forward it on to Ashle for her review and input in order to have something to post on FB, Instagram as well as our website.
- IV. Next meeting is scheduled for Monday, May 3 at noon.