



CAMFT Board Meeting Minutes
Friday, September 10, 2021
Via Zoom

Opening Reflection

Call to Order: 12:20 PM

Roll Call

Present: Kathlyne Barnum, Shauntis Bussey, Sunny Yang, Brandi Nichols, Jaclyn Chang, Jessica Holzer, Josho Malfavon, Nancy Hashim (Admin), Ashle Baker-Childress, Joyce De Vera

Approval of Jul/Aug 2021 meeting minutes

Motion: Kathlyne Barnum
Second: Brandi Nichols
Approved

Approval of Jul/Aug 2021 financial reports

- Treasurer Sunny Yang presented financial reports for Jul/Aug

Motion: Brandi Nichols
Second: Jaclyn Chung
Approved

President Update & Report – Shauntis Bussey

- Acknowledgements for board member achievements
- Request that board members think of a vision for their respective role
- Would like to establish a strong infrastructure for chapter, including website enhancements, feedback loop opportunities for chapter members and inclusivity

Priority Items for Voting / Discussion

- Clarification of Roles
 - President- Shauntis Bussey
 - Vice President- Kathlyne Barnum
 - President Elect- Brandi Nicols
 - Treasurer- Sunny Yang
 - Secretary- Josho Malfavon
 - Professional Development- Jessica Holzer & Jaclyn Chung
 - Outreach- Joyce De Vera

- Pre-license Rep- Ashle Baker-Childress
- Membership- Committee instead of role. Kathlyne willing to assist with committee. Will be recruiting Jodi for assistance

Finances

Admin:

- End of fiscal year being June 30th. All State and Federal forms are complete
- Grant funding was approved. Will work with Treasurer to ensure grant guidelines for allowable expenditures are being met

Treasurer:

- Provided Annual budget for last year and reported net loss
- Provided amount in reserves and plans to research investment options with bank
- Discussion about healthy amount of reserves for chapter
- Professional Development team would like to have a budget to maximize efforts in providing more effective and engaging trainings

Retreat planning

- Scheduled retreat for October 10th at 1100, at Orfila Vineyards

Gifts for Board Members

- Discussed and unanimously voted yes on providing gift cards for board members upon leaving board and special life events

Director Updates & Reports

Professional Development – Jaclyn Chung

- Next chapter meeting will be State of CAMFT
- Establishing protocol to lock in speakers a month or two ahead of time and hold chapter events in between
- Results of chapter member survey:
 - Respondents were mostly private practice with 15 years plus membership
 - EMDR, trauma, psychopharmacology, IFS and private practice related trainings were most requested
 - Members are satisfied with membership benefits
 - Request for more virtual trainings and SIGS

Taskers

- Admin to send grant information to President
- Treasurer to research regulations on retreat spending

Adjournment: 14:00 PM