

SDNC-CAMFT Board Meeting

12:00-2:00 pm

Friday, September 11, 2020

Via Zoom

Opening Reflection: Kathlyne

Present: Kathlyne, Shauntis, Marci, Sunny, Katie, Josho, Jaclyn.

Absent: Brandi, Nathan

Call to order: 12:20pm

Approval of new board member Jaclyn Chung. Motion: Katie Second: Marci. Board approved.

Approval of August 2020 minutes: Motion: Katie Second: Josho. Board approved.

Approval of August 2020 financial reports: Review of Expenses - Sunny.

Motion: Shauntis. Second: Marci. Board approved.

Old business: None

New business

Next Networking Meeting: Priority for this board meeting to to make final decisions regarding this event, scheduled for next Friday Sept 18. Discussed and reviewed last years' success. Shauntis reviewed options for Zoom -breakout rooms, e gift cards, motivational videos, etc. Possible themes: the pandemic and how do you encourage clients to 'feel human', how you've adapted yourself as a clinician, self-care, demo of online directory. Board hosts of breakout rooms to meet this week to plan further. Shauntis will send out tentative agenda for board feedback and schedule a brief Zoom hosting tutorial for board members before next Friday. No one has registered for the event so far.

Retreat Update: Kathlyne, Shauntis and Kaity met several times, received proposals from two consultants for a possible 3 hour virtual board retreat sometime in October. One consulting firm in OC, \$2K fee for 3 hour event and individual interviews with executive team and/or others. Other option was a licensed clinician, but more than twice as expensive. Both consultants coming from frame of conflict resolution or a problem to be solved. Board discussion of proposals. Concerns about expense for 3 hour retreat; conflict resolution focus. Board members proposed alternatives, including deferral of retreat altogether until 2021 when we can meet again in person, or alternative local facilitator who would have us use Improv techniques for a retreat that would be more focused on fun, provide us a learning experience, and test-drive the facilitator for a potential future member event. Katie will get additional information to Kathlyne about exploring this new option further.

Non-member & Member Surveys: Board members have individually reviewed the feedback. Two surveys stood out for their harsh responses. Katie read aloud the survey feedback from the non-member who had specific concerns with structure of meetings but did not identify themselves for board follow-up questions.

Kathyne reviewed and has addressed directly the member survey feedback from the chapter's former president. Board discussion of potential changes to sponsor role: using video instead of verbal presentation and presenting sponsor content during the break vs. before programming begins. Discussed feedback on addressing private practice and pre-licensed needs.

SIG Policy: Josho reviewed it and said the current SIG policy is pretty good. Board needs to decide if SIG leader is required to be a member and whether to charge a fee to attend SIG meetings. Josho recommends that each SIG leader be a member of the chapter, and that SIGs remain at no fee, no membership required. Board decision on his recommendations deferred to next month.

Administrator Updates-

Kaity is going through document archives and organizing board page and google drive.

Katie and Kaity have created a 3 question poll for new members - a thank you for joining auto-reply with a link to the survey. No responses so far. Katie's membership committee email inquiry earlier this month generated 2 prospects. Katie will reach out to both of them.

Kaity raised issue to be decided: what tools should we use for communication as a board? Different preferences among board members. Emails addressed to each board position are currently forwarded to our individual emails. Not all board members want or need to also create a board email account in order to send emails from their board position/name, while other board roles that communicate regularly with outside parties might want this. Some board members prefer Slack, others do not. Kaity said her goal is to use communication tools according to the preferences of what works for us and in order to function well as a board. Kaity will send an email survey on this topic to board members requesting our responses by next Friday.

Kaity proposed adding 5-6 hours per month of billable time to her contract, and said her work so far has come up against the 30 hour monthly limit. Kaity left the room for the board to discuss.

Marci had to leave the meeting at 1:55pm. Final minutes of the meeting provided by Katie M:

We agreed not to approve the extra time for Kaity at this time since it is not budgeted. We will continue as is (30 hours max per month) through the end of the year and see if the demand on her time is less given the initial steep learning curve. We also want to be more selective as to what we ask her to do. For example, she doesn't need to spend time creating our Board meeting agenda, we can all submit our input in SLACK and Kathyne can compile it.

Shauntis double checked her schedule and she will not be able to attend our networking meeting this coming Friday because she will be on a plane. She agreed to teach others who are available on Sunday how to organize breakout rooms and navigate the controls of the chapter meeting. She is also writing up the agenda and questions for the meeting.

Meeting adjourned: 2pm