

**SDNC-CAMFT Bard Meeting**  
**12:00-2:00 pm**  
**Friday, October 9, 2020**  
Via Zoom

Opening Reflection/Check in by Brandi.

Present: Kathlyne, Shauntis, Marci, Sunny, Josho, Brandi, Katie, Jaclyn, Kaity  
Absent: Kaity, Sunny and Josho (for second half of meeting)

Call to order: 12:10pm

Approval of minutes, September 2020 –

Motion: Katie. Second: Brandi. Board Approved.

Approval of financial report, September 2020 –

Motion: Brandi Second: Josho. Board Approved.

President's Update & Report – Kathlyne

Due to Nathan Harris' resignation from the Board, Kathlyne met with potential new board member who is pre-licensed and who works with Jaclyn, who would be her ProvDev partner on the board. She is considering the position and will let Kathlyne know. Kathlyne clarified that Brandi is now licensed, so a second pre-licensed position is indeed available on the board. **Congratulations, Brandi!!!**

Retreat Approval: Motion: Katie. Second: Brandi. Board approved.

Reviewed facilitator proposal for retreat. Online, 2-3 hours, \$1500 discounted fee; reviewed format and potential objectives. Board discussion. Decision to proceed/vote was initially deferred, then topic was revisited and approved later in this meeting. Kathlyne will check with the facilitator on Saturday dates in 2020.

SIGs Policy– Josho

Motion: Brandi Second: Shuntis Board approved.

Reviewed document of expectations for SIG leaders and discussed. Board approved, with some modifications discussed and agreed to verbally. Josho will be sending these revisions in writing for Board reference.

Bylaws Recommendations & Approval

Motion: Brandi Second: Marci Board approved.

Summary of revisions posted to Slack by Bylaws committee this week for board approval; Recommendations will now be sent to CAMFT for final approval.

Communications- Email information & Slack

Discussion in Kaity's absence. Reviewed prior board discussions, including glitches in both Namecheap and Slack (emails auto-addressed to former board members, challenges in replacement of board members/roles). Shauntis proposed a central email address that could be accessed by all board members, or/and an email address

auto-sent to all officers; will review specifics further with admin Kaity. Board confirmed its decision that Slack is our primary mode of communication, with 2 business day turnaround. Reminder to tag the specific person if requesting a response from that person, and also to use threads properly.

#### October Meeting- Speaker Compensation

\$500 fee as previously arranged for speaker Kimberly Beckstead, presented for Board approval.

Motion: Shauntis. Second: Brandi. Board approved.

#### Director Updates & Reports

Membership– Katie: review of status of membership, problems with membership report/database, and status of new committee. Will share the name of a new pre-licensed committee member with Brandi for additional outreach. Unclear when ‘new’ member names are removed from the website as being new members, or how the board is reaching out to new members in general. Kathlyne raised the issue of member attrition during the pandemic as a future agenda item.

Prelicensed/Team 3000 – Brandi: Oct 23 is next Virtual Happy Hour. No scheduled topic, which has been successful in attracting members in past years. Link to the next event in 2 weeks is on the website and admin will also send an email. Currently unclear why attendance is so low. Last event had 22 pre-licensed registered but none attended, only the two supervisors Brandi had invited to speak with them. Jaclyn offered input from the CAMFT pre-licensed group meetings and idea of changing time of day and format to “Lunch and Learn.” Marci will check with Admin about posting GUIDE program info from the previous meeting on the Team 3000 area of the website.

Professional Development – Jaclyn: Received revised date (November 6th) from speaker Garet Bedrosian, and will relay to admin for updating the website, and setting up registration and Zoom event format. Has spoken with potential speaker for January or February. Law and Ethics planned for early 2021 by Dave Jensen at no cost; may be split into two 3-hour sessions. Will meet with Kaity and Katie on creating post-test required for virtual event CEUs.

Administrator Report- Kathlyne in Kaity’s absence: Reviewed updates from Kaity, including 15 so far registered for October chapter meeting next week. On Kaity’s proposal for creating a phone number for SDNC-CAMFT: Board does not support this idea. Instead, Board recommends a “Contact us” form be added to the website that can then be forwarded to the board, or appropriate members, for response, and also allow tracking of member inquiries. Shauntis will follow up with Kaity on this.

#### New Business:

Shauntis recommended Chapter Bulletin Board/Resource page, and/or presence/partnership with Psychology Today in place of Classified Ads page on our website. Discussion to continue on Slack and possibly forming a committee to review further.

Meeting adjourned: 2:04pm.