

SDNC-CAMFT Board Meeting
Friday, March 12, 2021
12:00-2:00 pm Via Zoom

Present: Kathlyne, Shauntis, Sunny, Brandi, Katie, Jessica, Josho, Jaclyn, Kaity (admin), Nancy (admin), Absent: Marci

Guests: Ashle Baker, Joyce DeVera

Opening Reflection/Check in, Kathlyne.

Call to order at 12:06pm.

Review of **February 2021 Minutes:** Motion to approve: Brandi. Second: Jessica. Board approved.

Review of **February 2021 Financial Report.** Motion to approve: Brandi. Second: Jaclyn. Board approved. Treasurer Sunny Yang reviewed specifics; no questions for additional discussion from the board.

President's Update & Report: Kathlyne Barnum

Final Bylaws – Kathlyne Barnum

Reviewed the most recent bylaws. Motion to approve: Josho. Second: Brandi. Board approved.

Welcome Nancy and Guests – Kathlyne Barnum

Nancy Hashim: New SDNC-CAMFT Board Admin as of March 2, 2021. Background in admin dating back to 2009 and clinical research. Currently completing onboarding training with Kaity Van Amersfort on an as needed basis. End of month reporting will be reviewed together in late March 2021. Kaity Van Amersfort will be on slack for approximately 1 week, and transition over admin access and communication to Nancy effective March 22, 2021.

Ashle Baker: Currently a part of the membership committee for SDNC CAMFT. Discussion of getting on the board to fill the role of Prelicensed Rep and get involved with Team 3000. Recent college graduate and new member of CAMFT.

Joyce DeVera: AMFT currently working with Elizabeth Hospice. Was a CFO full time prior in corporate role. Finishing clinical hours and will be eligible to sit for

licensing exam this year.

Google Drive/Wild Apricot - Kaity Van Amersfort

Unresolved item: How board documents, current and archived, get stored by the administrator in Wild Apricot and/or Google Drive, and this board's various and ongoing difficulties with access. Kaity reviewed the difference between storing downloadable PDFs and/or Word documents in Wild Apricot vs. hyperlinks to Google Drive, the importance of the correct board member's email assigned to access the Drive, that the board could choose to use Wild Apricot, Google Drive, or both.

Board Decision: Board and chapter documents will be stored as downloadable documents in Wild Apricot, accessible through SDNC-CAMFT website.

Documents one (1) year and older will be archived in the google drive and removed from the website and Wild Apricot. Any changes or adjustments in the future can Motion to approve: Josho. Second: Brandi. Board approved.

Nomination information - Kathlyne Barnum

Nominating Committee: Kathlyne Barnum, Lucy Ma and Becky Stuempfig are meeting via zoom on March 15, 2021 at 10:30am to discuss potential candidates interested in coming onto the board. May 15, 2021 is the anticipated date for announcing board candidates to the chapter at large.

Leadership Conference Update – Jaclyn Chung/Jessica Holzer

Discussed feedback regarding virtual CAMFT Leadership Conference hosted in February 2021. Breakout regarding CEU and professional development offered options for streamlining and efficient practices that will be useful moving forward.

Director Updates & Reports

Membership – Brandi Nichols / Kathlyne Barnum

Reviewed most recent membership report in committee meeting on March 8, 2021. Acknowledged that data does not provide enough depth and significant information. Will continue to work with admin to develop membership reports that offer more qualitative and quantitative data that better supports recruitment and retention efforts. Highlighted correction from most recent newsletter highlighting new members that was inadvertently highlighting renewing members.

Prelicensed / Team 3000 – Brandi Nichols

Next event scheduled April 2, 2021 at 12:00noon. Follow up on Imposter Syndrome. Discussion of recruitment ideas and efforts of practicum students and newly registered associate therapists through warm connections, as well as explain the benefits of CAMFT membership. *ADMIN TASKS: Please follow up with previous participants of Imposter Syndrome event with a direct invitation to participate on April 2nd, and add registration information for next event on website.*

Professional Development – Jaclyn Chung / Jessica Holzer

Law and Ethics scheduled March 26-27, 2021 with David Jenson. 6 CEU. Will be applying information learned from the conference regarding CEU training, sign up and dissemination. Collaborations with other state chapters with shared events have increased revenue for the chapter.

Outreach/Sponsorship – Josho Malfavon

Simple Practice will be sponsoring the chapter and they will have a sponsor message in the April and May newsletter.

Administrator Report - Kaity Van Amersfort & Nancy Hashim

Kaity Van Amersfort will be on slack for approximately 1 week, and transition over admin access and communication to Nancy effective March 22, 2021.

Adjourned- 1:04pm

Next Meeting: April 9, 2021, Noon