

SDNC-CAMFT Board Meeting  
Friday, February 12, 2021  
12:45-2:00 pm Via Zoom

**Present:** Kathlyne, Shauntis, Marci, Sunny, Katie, Josho, Jaclyn, Kaity (admin)  
**Absent:** Brandi, Jessica

Opening Reflection/Check in, Kathlyne.

Call to order at 12:50pm.

Review of **January 2021 Minutes:** typo in Membership Director report: should be LCSW, not LMSW. Motion to approve minutes as amended: Katie. Second: Josho. Board approved.

Review of **January 2021 Financial Report.** Motion to approve: Jaclyn. Second: Katie. Board approved. Treasurer Sunny Yang reviewed specifics; no questions for additional discussion from the board.

**President's Update & Report: Kathlyne Barnum**

The \$5000 grant Kathlyne and Kaity applied for on behalf of the chapter is still in process.

Leadership conference: Kathlyne is unable to attend this year and encourages board members planning to do so to register; 4 board members are currently registered.

Nominating Committee: Kathlyne has formed the 3 person committee with chapter members Lucy Ma, Becky Stuempfig, and herself. Kathlyne has reached out to 8 potential candidates for the board so far. The number of open positions and current board members planning to run for a second term is not yet confirmed.

Discussion topic: What is the value to members of state CAMFT and chapter membership? Reported feedback from non-members that attending our events at the non-member rate is a better value than joining both CAMFT and our chapter, in order to attend our chapter events at no cost. Kathlyne is raising the issue to "plant seeds" for future board discussions about adding more value to members and/or increasing our pricing structure for chapter events. Shauntis reiterated some of the ideas she presented on this topic from this board's 2019 retreat.

## **Secretary: Marci Stafford**

Marci introduced the issue of board communication in Slack, and an unresolved concern from the past week that generated few responses in the channel and was better suited for live discussion with the full board in this meeting.

Issue:

That the bylaws revision project had been expanded by the current bylaws committee, without notification to the board, to include adding new role descriptions in the bylaws for all of its officers, not just the two new positions of President Elect and Past President.

That the additions to the Secretary role on this current draft now include very specific tasks, vs. the original broader concept of the role that allowed for flexibility in operationalizing it, that the original bylaws committee had not recommended any changes to the broader concept role description from 2016, that some of the tasks now listed for Secretary are functions this board depends on a paid administrator to do and others functions that other officers currently do, and that a new responsibility given to the Secretary is ensuring the rest of the board officers follows the bylaws.

Marci discussed the impact on her personally, not being made aware that her current role was being rewritten, and concern with now having responsibilities in the bylaws that this board as whole has not been able to fulfill (see Google Drive/Wild Apricot below). Marci discussed the potential impact on the next Secretary and on the morale of the incoming board, of assigning the responsibility to one person for the board's compliance with its bylaws.

Katie offered an example from this meeting (regarding the Nomination Committee) to support the rationale behind assigning one person responsibility to check the board's compliance with its bylaws. Kaity and Marci both offered that this is not a line item they've seen in other board bylaws; that compliance with bylaws is everyone's responsibility and is implied. No additional board input was offered in the time allotted; Shauntis arranged a call with Marci to discuss further following this meeting.

## **Google Drive/Wild Apricot- Kaity Van Amersfort**

Second unresolved item from Slack discussion this week: How board documents, current and archived, get stored by the administrator in Wild Apricot and/or Google Drive, and this board's various and ongoing difficulties with access. Kaity discussed changes to the previous admin's process that she made last summer

(from her understanding at the request of one board member), reviewed the difference between storing downloadable PDFs and/or Word documents in Wild Apricot vs. hyperlinks to Google Drive, the importance of the correct board member's email assigned in order to access the Drive, that the board could choose to use Wild Apricot, Google Drive, or both. Additional questions and discussion tabled in the interest of time.

### **Nomination information- Katie Militello**

Asked for clarification from Kathlyne as Nominating Committee chair about who from this current board is running for re-election, which positions will need to be filled and the terms in office of those positions. Kathlyne has not yet received a response from all current board members and will follow up to get clarification within the designated timeframe prior to holding the election. Marci and Katie confirmed they will not be running for a second term. Kathlyne confirmed her intention to move into the role of Past President (pending chapter approval of the new bylaws that create the role of Past President and the transition to it without election; all current officer positions need to be filled by election otherwise). Additional questions and discussion tabled in the interest of time.

### **Director Updates & Reports**

#### **Professional Development – Jaclyn Chung**

EMDR workshops were well-received, as was co-sponsored event with the Desert chapter of CAMFT, generating \$60 in revenue from non-members. Reviewed our chapter's Mindfulness with Couples event scheduled for next Friday and Dave Jensen's Law & Ethics 2-day workshop scheduled in March. Fees for the 2-day workshop are currently posted at the rate for 1 day only and will be corrected. Brief discussion of whether board members should be charged for this event and chapter events in general; board members present did not propose any change to our current practice on this.

#### **Outreach/Sponsor update – Josho Malfavon**

Secured advertising contract with Simple Practice at the Gold Level, \$500, modified with prior board approval to add an additional month in the Newsletter. Trend with sponsors is to increase their presence in our outgoing direct marketing materials like the Newsletter, which after the pandemic may also mean fewer sponsors making presentations at chapter events.

Membership– Katie Militello

Katie referenced the written membership report posted for the board's review.

Katie announced her resignation from the board, effective today.

Additional board agenda items were deferred.

The remainder of the board meeting was spent in processing personal reactions from board members to the distress this board as a whole is feeling - some more than others, some more confused than distressed; reflecting on the contrast with how we felt this time last year at the Leadership Conference; the impact of the pandemic on all of us, and the need to change operationally and restore our morale as a board in order to move forward. Shauntis will be reaching out to all board members by phone to follow up individually after the weekend.

Adjourned- 2:03pm

Next Meeting: March 12, 2021, Noon